

## **WHEA-PCS**

### **Admissions & Lottery Policy**

Enrollment for West Hawaii Explorations Academy Public Charter School is on a scheduled lottery basis. Available slots may vary from year-to-year based on available physical space, budget restrictions and staffing needs. The Governing Board reserves the right to increase, or cap enrollments as it sees fit, with approval of the Hawaii Public Charter School Commission. The Lottery Process for the following school year begins on the first day of school in the 2nd Semester of the current school year with the release of preferred applications for returning students, siblings of returning students, and children of bona fide employees, including volunteer GB members in good standing. Returning students and their siblings domiciled in the same house are accepted on a space available basis, as are employees' children, if applications are returned by 3pm on the last working day of February. The first lottery drawing occurs on the first working day of March. Regular applications are released via the school website, or in hard copy by request on February 1st. Spaces to accommodate returning students, their siblings, and children of bona fide employees (with this final category not to exceed 10% of total enrollment), are subtracted, space available, from each grade level as appropriate, with the resulting pool of slots then filled via public lottery drawings on the first working day in the months of March, April, May, June and July. When the available pool in a given grade level is exhausted, a perishable waitlist based on the lottery draws shall be created, and shall expire on the last working day in the first quarter of the school year for which the lottery is held. For grades 6-8, each grade level will maintain its own wait list. For high school, beginning on the first working day in July, any students on the high school wait list shall be enrolled in any open slot available, with priority given to students in good standing entering 12th grade, then 11th grade, and then 10th. WHEA Administrators and GB reserve the right to make final determinations related to eligibility, process, hardships, and to remedy any and all disputes or inconsistencies. Determinations are final and binding. No appeals are afforded.

### **Sibling Application Policy**

WHEA offers a priority consideration for siblings of currently enrolled students. Applications are released to siblings in January and must be turned in prior to 3pm on the last working day of February to qualify for sibling consideration. Siblings are not guaranteed a position they are granted priority in the lottery of all applicants. A sibling is defined as a child that is blood related or related to the sibling by a legal current marriage. Applications are made available on-line to the general public on the first school day in February.